



## Environmental Health and Safety Policy Statement

**Scope:** The Newtech Recycling Inc. Environmental Health & Safety Management System (EH&SMS) scope covers all of the facility operations and the supporting operations conducted by Newtech Recycling at 600a Apgar Drive, Somerset, NJ 08873. The goal of this EH&SMS is to develop a set of management processes and practices that enable Newtech to analyze, control, and reduce the environmental, health and safety impacts of its activities and operations to function more efficiently. As part of the EH&SMS goal we intend to improve compliance with laws and regulations, reduce pollution from our operations, lower our energy consumption and reduce the likelihood of injury and ill health. Newtech is a demanufacturing company who takes apart all of the electronic equipment that is received at our location.

The activities of the employees, contractors, and subcontractors of this facility are subject to the policies and procedures outlined in this EH&SMS. This EH&SMS is designed to conform to the ISO 14001:2004, OHSAS 18001:2007, R2:2013 and e-Stewards v1.0 specifications. The Newtech Management team and ownership are fully supportive of this EH&SMS.

The Newtech EH&SMS is structured using a "Plan, Do, Check, Act" (PDCA) framework. The "Plan" portion is to set forth targets, objectives, and instructions on how to accomplish tasks. The "Do" is the implementation of the "Plan". This includes operational structure, flow and controls, and emergency preparedness. The "Check" is the monitoring of the activities that will lead to corrective action. Checks are made on operational output with the development of a corrective action plan taking place along with training. Records for output and corrective action are also created. The "Act" is the taking of action in part of management to review, analyze and correct performance and activities to accomplish objectives. Corrective steps are taken towards improvement as needed. This step also includes the proper allocation of resources to accomplish financial and personnel related objectives.

Newtech is committed to managing environmental, health, and safety (EHS) matters as an integral part of our business. It is critical for us as a responsible entity to uphold the EHS integrity of our processes and facilities at all times and in all facets of our operation. We follow EHS standards by adhering to the following principles:



## **Managing Used and End of life Electronics:**

Electronics will be managed at Newtech Facilities using the Hierarchy of Responsible Management Strategies. This hierarchy is based on: reuse, refurbish, recover, and dispose. All practical steps will be taken to direct properly functioning equipment for reuse, unless the client dictates otherwise. Newtech will attempt to refurbish and repair used and end of life electronic equipment, components, and other materials. Equipment that is non-functioning will be manually demanufactured and the commodity/component material generated through this activity will be directed to a recovery facility. Any remaining material from the process that needs to be disposed of will be done through an approved facility.

## **Compliance:**

We will comply with applicable laws and regulations and will implement programs and procedures to assure compliance. Compliance with EHSMS standards will be a key factor in training, performance reviews, and incentives of all employees.

## **Risk Reduction, Prevention, Resource Management:**

We will seek opportunities, beyond regulatory compliance requirements, to reduce risks to human health and the environment. We will also establish and meet our own set of EHSMS quality standards where appropriate.

We will employ management systems and procedures specifically designed to prevent activities and or conditions that pose a threat to the environment and the health and safety of humans. We will look for ways to minimize risk and protect our employees and the communities in which we operate in by using clean technologies. These technologies will be safe for the environment and the operators. An emergency plan will be in place should any component malfunction.



We will strive to minimize the release of any impurities into the air that would adversely affect the environment. Proper filtration devices will be part of our operations along with routine maintenance to insure proper functioning. All operational tasks in will be continually evaluated for EHSMS compliance.

We will manage natural resources such as fuel, oil and gas in an environmentally sensitive manner. We will also work to find new ways through operational changes and efficiencies to maximize the necessary use of these resources.

**Communication:**

We will communicate our commitment to EHS quality and our environmental, health and safety performance to our employees, vendors, clients, and the public. The policy will be communicated via the Newtech Recycling website and hard copies will be available on site. We will solicit the input of stakeholders in meeting our EHSMS goals and will offer assistance to meet their goals.

**Continuous Improvement:**

We will measure our progress on a quarterly basis to the best of our abilities. This shall be done on an informal basis unless we find abnormalities within our operations. If this is the case, a formal investigation will be done of the area of concern. We will continuously seek opportunities to improve our operation and the adherence to these principles. We aim to continually improve our environmental and operational performance.